



BRENCE CULP
Acting Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

"To Enrich Lives Through Effective And Caring Service"

Board of Supervisors

HILDA L. SOLIS
First District

MARK RIDLEY-THOMAS
Second District

SHEILA KUEHL
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

December 02, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**ACCEPT 2014 HOMELAND SECURITY GRANT PROGRAM FUNDS AND APPROVE
APPROPRIATION ADJUSTMENT
(ALL AFFECTED DISTRICTS) (4-VOTES)**

SUBJECT

Board approval is requested to accept the County of Los Angeles' (County) allocation of the 2014 Homeland Security Grant Program (HSGP) funds and approve an Appropriation Adjustment to make the funds available to the appropriate County departments. The HSGP enhances the capacity of State and local agencies to respond to incidents of terrorism, particularly those involving chemical, biological, radiological, nuclear, and explosive incidents, as well as natural disasters. The enhancements are provided through coordinated training, exercises, equipment acquisition, and technical assistance.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the County activities to be funded with the 2014 Homeland Security Grant Funds from the Department of Homeland Security do not constitute projects under the California Environmental Quality Act because they are continuing administrative or organizational activities of government that will not result in direct or indirect physical changes to the environment or are categorically exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the exempt projects;
2. Accept \$10,286,069 in grant funds from the 2014 Homeland Security Grant Program as distributed through the California Office of Emergency Services;
3. Approve an Appropriation Adjustment in the amount of \$14,349,000 which will distribute funding to

the following impacted departments: Public Works (\$185,000), Animal Care and Control (\$286,000), Health Services - Administration [Emergency Medical Services] (\$501,000), Mental Health (\$50,000), Emergency Preparedness and Response [Chief Executive Office/Office of Emergency Management] (\$10,287,000), and the Sheriff (\$3,040,000).

4. Adopt the Governing Body Resolution which authorizes the Acting Chief Executive Officer, or her designee, to apply for and execute Homeland Security Grant Program grant awards and all future amendments, modifications, extensions, and augmentations as necessary for the Homeland Security Grant Program grants;

5. Delegate authority to the Acting Chief Executive Officer, or her designee, to enter into subrecipient agreements with cities providing for use and re-allocation of these funds; and to execute all future amendments, modifications, extensions, and augmentations relative to the subrecipient agreements, as necessary; and

6. Authorize the County's Purchasing Agent to proceed with the solicitation and purchase of capital asset items in excess of \$250,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department of Homeland Security (DHS) has released grant funding through the California Office of Emergency Services (Cal OES) to enhance the capacity of State and local agencies to respond to incidents of terrorism, particularly those involving chemical, biological, radiological, nuclear, and explosive incidents, as well as natural disasters. The enhancements are provided through coordinated training, exercises, equipment acquisition, and technical assistance.

The Board of Supervisors (Board) has authorized the Acting Chief Executive Officer to administer this HSGP grant on behalf of the Los Angeles County Operational Area. The Board is requested to approve the attached Governing Body Resolution (Attachment A), which provides a list of the Chief Executive Office (CEO) personnel authorized to sign grant documents for the HSGP grants. The CEO will also be authorized to submit to Cal OES other grant documents including, but not limited to, grant assurances and reimbursement requests.

We are further requesting the CEO be granted delegated authority to enter into subrecipient agreements with the various cities receiving HSGP funds. Following the signing of agreements, these funds will be distributed to the cities, agencies and County departments approved by DHS and Cal OES on a cost reimbursement basis. These agreements will be in a form approved by County Counsel.

Implementation of Strategic Plan Goals

The recommended actions support Goal 1, Operational Effectiveness/Fiscal Sustainability, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

This HSGP grant is fully funded by the DHS through Cal OES. There is no matching fund requirement or impact on net County cost. Of the \$10,286,069 grant, \$4,969,923 will be retained by

the County for various programs under the grant, including 5 percent identified for management and administration costs, and \$5,316,146 will be allocated to local jurisdictions for approved projects/programs. The attached Appropriation Adjustment (Attachment B) will distribute funding to the following impacted departments: Public Works (\$185,000), Animal Care and Control (\$286,000), Health Services - Administration [Emergency Medical Services] (\$501,000), Mental Health (\$50,000), Emergency Preparedness and Response [Chief Executive Office/Office of Emergency Management] (\$10,287,000), and the Sheriff (\$3,040,000). Funding to the Fire Department (\$1,000,000) is included in their Fiscal Year 2014-15 Adopted Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Cal OES has provided the Los Angeles County Operational Area with specific guidelines for the management and administration of this grant. These guidelines detail the activities and expenditures that are allowable under the grant.

ENVIRONMENTAL DOCUMENTATION

The majority of the activities to be funded as identified in Attachment C do not constitute a project pursuant to the California Environmental Quality Act (CEQA) because they involve equipment purchases, training costs and other expenses excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines on the basis that they are organizational or administrative activities of government that will not result in direct or indirect physical changes in the environment. A few of the activities involve installation of small new equipment at existing facilities or ongoing leasing activities which involve negligible or no expansion of an existing use and are therefore categorically exempt from CEQA pursuant to Section 15301(a) and (f) and 15303(e) of the State CEQA Guidelines and Classes 1(d) and (i) and 3(b) and (j) of the County's Environmental Documentation and Reporting Procedures and Guidelines, Appendix G. The work is not located in a sensitive environment and there are no cumulative impacts, unusual circumstances or other limiting factors that make the exemption inapplicable based on the project records. CEO staff will continue to assist the lead federal granting agency, as necessary, to complete its requirements under the National Environmental Policy Act (NEPA).

CONTRACTING PROCESS

The acquisition of equipment (Attachment C) is under the statutory authority of the County's Purchasing Agent and will be requisitioned, solicited, and purchased in accordance with County Purchasing Policies and Procedures.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This HSGP grant provides funding to the County for planning, equipment, training, exercises, and program management and administration for emergency prevention, preparedness, and response personnel. The grant will have a positive impact on current services by improving and enhancing the County's ability to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other hazards.

CONCLUSION

Upon execution by the Board of Supervisors, please send a copy of the adopted Board letter and five originals of the signed Governing Body Resolution to the Chief Executive Office (County Disaster Administrative Team) for processing.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brence Culp", written in a cursive style.

BRENCE CULP

Acting Chief Executive Officer

BC:NH

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Animal Care and Control
Fire
Health Services
Mental Health
Public Works
Sheriff

ATTACHMENT A

***Governing Body Resolution
Homeland Security Grant Program
(All Grant Years)***

BE IT RESOLVED BY THE Board of Supervisors ***OF THE*** County of Los Angeles ***THAT***

Chief Executive Officer , *OR*

Chief Deputy, CEO , *OR*

Senior Manager, CEO , *OR*

Manager, CEO

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California.

Passed and approved this ____ day of _____, 20 ____

Certification

I, _____, duly appointed and
(Name)

_____ of the _____
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by

the _____ of the _____ on the
(Governing body) (Name of Applicant)

_____ day of _____, 20 ____.

(Official Position)

(Signature)

(Date)

ATTACHMENT B

PINK

BA FORM 03/13

BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. NO. 060

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

November 6, 2014

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2014-15

4 - VOTES

SOURCES

BA DETAIL - SEE ATTACHED PAGES 1-2

USES

BA DETAIL - SEE ATTACHED PAGES 1-2

SOURCES TOTAL: \$ 14,349,000

USES TOTAL: \$ 14,349,000

JUSTIFICATION

Reflects the necessary accounting adjustments for the award \$10,286,069 from the 2014 Homeland Security Grant and authorizes its distribution to various County departments to purchase equipment and services approved for funding under this grant.



AUTHORIZED SIGNATURE BONNIE CHUN

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR --

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

B.A. NO. 056


Nov. 19 20 14

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY


Nov 19 20 14

**COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE
REQUEST FOR APPROPRIATION ADJUSTMENT
FISCAL YEAR 2014-15
4-VOTES**

SOURCES:

USES:

Emergency Preparedness and Response
A01-OE-90-9031-12600
Federal Grants \$ 10,287,000
Increase Revenue

Emergency Preparedness and Response
A01-OE-2000-12600
Services and Supplies \$ 10,287,000
Increase Appropriation

Public Works - Solid Waste Management Fund
GD1-PW-90-9031-47000
Federal Grants \$ 185,000
Increase Revenue

Public Works - Solid Waste Management Fund
GD1-PW-2000-47000
Services and Supplies \$ 185,000
Increase Appropriation

Animal Care and Control
A01-AN-6800-18950
Intrafund Transfers \$ 286,000
Decrease Appropriation

Animal Care and Control
A01-AN-2000-18950
Services and Supplies \$ 44,000
Increase Appropriation

Animal Care and Control
A01-AN-6030-18950
Capital Assets - Equipment \$ 242,000
Increase Appropriation

Health Services - Administration
A01-HS-6800-20000
Intrafund Transfers \$ 501,000
Decrease Appropriation

Health Services - Administration
A01-HS-2000-20000
Services and Supplies \$ 501,000
Increase Appropriation


Mental Health
A01-MH-6800-20500
Intrafund Transfers \$ 50,000
Decrease Appropriation

Mental Health
A01-MH-2000-20500
Services and Supplies \$ 50,000
Increase Appropriation

Sheriff - Patrol - Specialized & Unallocated
A01-SH-6800-15681-15692
Intrafund Transfers \$ 1,760,000
Decrease Appropriation

Sheriff - Patrol - Specialized & Unallocated
A01-SH-1000-15681-15692
Salaries and Employee Benefits \$ 246,000
Increase Appropriation

Sheriff - Patrol - Specialized & Unallocated
A01-SH-2000-15681-15692
Services and Supplies \$ 1,034,000
Increase Appropriation

BA#056
 11/19/14

**COUNTY OF LOS ANGELES
CHIEF EXECUTIVE OFFICE
REQUEST FOR APPROPRIATION ADJUSTMENT
FISCAL YEAR 2014-15
4-VOTES**

SOURCES:

USES:

Sheriff - Patrol - Specialized & Unallocated
A01-SH-6030-15681-15692

Capital Assets - Equipment \$ 480,000
Increase Appropriation

Sheriff - Patrol - Clearing
A01-SH-1357-15681-15682
S&EB Expenditure Distribution \$ 246,000
Decrease Appropriation


Sheriff - Patrol - Clearing
A01-SH-1000-15681-15682
Salaries and Employee Benefits \$ 246,000
Increase Appropriation

Sheriff - Patrol - Clearing
A01-SH-5350-15681-15682
S&S Expenditure Distribution \$ 1,034,000
Decrease Appropriation

Sheriff - Patrol - Clearing
A01-SH-2000-15681-15682
Services and Supplies \$1,034,000
Increase Appropriation

Total Appropriation Adjustment \$ 14,349,000

Total Appropriation Adjustment \$ 14,349,000

BA#056
 11/19/14

ATTACHMENT C

**2014 HOMELAND SECURITY GRANT
CAPITAL ASSETS AND OTHER COSTS**

Capital Asset Items with a Unit Cost less than \$250,000

DEPT	EQUIPMENT	TOTAL COST
Fire	Interoperable Aircraft Mounted Radios. 20 ea. – P25 Phase II Compliant APX Based RF Module Radios (with required accessories).	\$1,000,000
Animal Care and Control	3 Animal Safe Trailers	\$242,154
Sheriff	Bomb X-Ray Devices; SCUBA Closed Circuit Systems; Tactical Communication Devices; Detection Robot Tools.	\$480,000

Non-Capital Asset Costs

DEPT	UTILIZATION	TOTAL COST
Chief Executive Office	Various costs related to fiscal management of the overall grant program, as well as the Office of Emergency Management's development, coordination, implementation, and evaluation of emergency programs, training, and exercises.	\$1,189,813
Animal Care and Control	10 Interoperable Portable Satellite Communications Systems	\$43,705
Health Services	Phase III of the Patient Tracking Project provides for implementation of a county-wide patient tracking system that tracks and monitors patients from the incident site, to the healthcare facility, to reunification with family/significant others.	\$500,001
Mental Health	30 CWIRS Radios; and Develop and print disaster preparedness outreach materials (i.e., posters 24"X 36", wallet-size cards, etc.) for the general public to promote personal preparedness, with a mental health message.	\$50,000
Public Works	Procure a contractor to assist the Operational Area in developing an Operational Area Disaster Debris Management Plan.	\$185,000
Sheriff	Aero Flex Radio tuning Unit; Active Shooter Gear; Flame Retardant Garments; CBRNE Detection and Maritime Diving Equipment Maintenance; Trauma First Aid Kits and various Information Technology Equipment. Tactical EMS Training and Training Equipment; CBRNE Training Equipment; and Force Protection, Radiation Alarm Response; and Advance Bomb Trainings.	\$1,279,250

Total

\$4,969,923